## ATTACHMENT E – PRE-BID CONFERENCE RESPONSE FORM

Solicitation Number: ACDSS/LGA/15-001-S

**Unarmed Security Guard Services for Allegany County Department of Social Services**

 A Pre-Bid Conference will be held at 10:00 AM EST, on May 13, 2014, at Allegany County Department of Social Services; One Frederick Street, Room 240, Cumberland, MD 21502.. In addition, a Site Visit will take place on the same date at 9:00 AM at the same location. Please return this form by May 7, 2014, advising whether or not you plan to attend.

 Return via e-mail or fax this form to the Procurement Officer:

 Pat Marsch

 Allegany County Department of Social Services

 One Frederick Street

 Cumberland, Maryland 21502

Email: **Pat.Marsch@maryland.gov**

 Fax #: (301) 784-7243

 Please indicate:

 [ ]  Yes, the following representatives will be in attendance:

1.

 2.

 3.

 [ ]  No, we will not be in attendance.

 Please specify whether any reasonable accommodations are requested (see IFB § 1.7 “Pre-Bid Conference”):

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Signature Title

Name of Firm (please print)